Guitar Presets Marketplace Vendor Guide

Table of Contents

STEPS TO BECOME A VENDOR
HOW TO ADD PRODUCTS/PRESETS
ORDERS/SALES
COMMISSIONS/FEES
<u>REPORTS</u>
WHERE TO GO FOR SUPPORT QUESTIONS 14

Steps to Become a Vendor

From the home page (<u>www.guitarpresets.com</u>), click either the "Become a Vendor" page in the top header or the "BECOME A VENDOR" button



From the Become a Vendor page, click one of the "APPLY TO BE A VENDOR" buttons (there are several on the page).





Become a Vendor

Fill out the Vendor Registration form with a Vendor Name as well as what type of presets you are thinking about selling. Please include any YouTube channel link or sound cloud or any other link if you have one. We highly recommend having a YouTube channel or Sound Cloud page so that you can include videos or sounds in your products.

<u>If you are not already a registered user:</u> The form will look as follows. Please fill out all of the required fields and click Register.

Vendor Registration

First Name *	Last Name *
Login Username *	
Email *	Confirm Email *
Vendor Name *	
Important: This is the name that cust	omers see when purchasing your products. Please choose carefully.
	ur company and what you sell. "
Please describe something about yo	
Please describe something about yo	

<u>If you are already logged in as a registered user:</u> The form will only have the Vendor Name and description to fill out. Then click Register.



You'll get the following confirmation. At this point, please wait for an Admin to review and decide (approve or deny) your request to be a vendor. You will also get an email confirmation of your Vendor Registration request.



Vendor Registration

Submit the form below to become a vendor on this store.

Your request has been submitted. You will be contacted shortly.

Once you've been approved, you'll receive a Vendor approval email from Guitar Presets <<u>guitarpresetsmarketplace@gmail.com</u>>. Please check your Spam folder as it could end up there.



Go to the login link specified in your Vendor approval email. This is where you'll log into your Vendor view.

Username or Email Address	
IestVendor	
Password	_
Remember Me Log I	
OR	—
Log in with WordPress.com	
Lost your password?	
← Go to Guitar Presets	

You'll be logged in and can update any necessary fields in your Profile.

🏠 Guitar Presets 🕂	New		Howdy, Test Vendor 🔟
 Dashboard Orders Reports 	Profile Personal Options		
9 ្យ Media	Name		
ProductsStore Settings	Username	TestVendor	Usernames cannot be changed.
 Support Profile 	First Name	Test]
Collapse menu	Last Name	Vendor]
	Nickname (required)	TestVendor]
	Display name publicly as	Test Vendor 🗸	
	Contact Info		
	Email (required)]
		If you change this, an email will be sent at your new a	ddress to confirm it. The new address will not become active until confirmed.
	Facebook profile URL]

Next, click on "Store Settings" and upload a Vendor Logo. If you don't have a logo, you can make one for free on <u>www.canva.com</u>. A vendor logo is not required but will give your shop a unique brand and differentiate you. Next, enter your PayPal Email address. THIS IS VERY IMPORTANT as you need this to get paid out your commissions from product sales.

🏠 Guitar Presets 🕇	New	Howdy, Test	Vendor 📃
Dashboard	Store Settings		
Proders			
Reports	Vendor Logo	Upload Logo	
9] Media	-		
Products	Vendor Profile	91 Add Media Add Contact Form Visual	Text
Lt Store Settings		Paragraph ▼ B I ⊟ ⊟ 44 批 = ± ± Ø = × ■	
 Support 			
📥 Profile		I sell Strymon Timeline delay presets as well as HX Stomp presets. Here is my YouTube channel or Sound Cloud link: wwwcom	
Collapse menu			
		Enter a public vendor profile that store customers will see.	
	Vendor Email(required)		
		All notifications will be sent to this email address, including new orders and customer inquiries. Add multiple email addresses by separating them with a comma.	
	PayPal Email		
	Fayra Lillan	PayPal email account where you will receive your commission.	
	Commission		

How to Add Products/Presets

Prerequisite: you must be an approved vendor that first filled out the Vendor Request Form. If you haven't done that, please see the Steps to Become a Vendor section above.

While logged into your Vendor account on guitarpresets.com, click on the "Products" tab on the left pane, then click "Add New"

🏠 Guitar Presets 🕂 1	New	Howdy, Test Vendor 📗
Dashboard	Products	Screen Options 🔻
骨 Orders	All Published Cornerstone content (0) Sorting	
Reports	All SEO Scores V All Readability Scores V Show all product types V Filter	
9) Media	Image: Name ↓ SKU ↓ Price ↓ Categories Tags Date ↓	: * 🌶 * 🔁 * 🔂 *
Products	No products found	
All Products	Image: Name \$ SKU \$ Price \$ Categories Tags Date \$	(i) ÷ ≠ € ÷ € ÷ € ÷
Add New		
Support		
🕹 Profile		
Collapse menu		

Name your product/preset and then enter a Product description. Please see the sample description below.

Dashboard Dashboar	Add new product	Screen Options 🔻
Orders Reports	Who You Say I Am - Timeline Delay Preset Permalink: https://guitarpresets.com/product/who-you-say-i-ame-delay-preset-2/ Edit	Publish
Products	Product description	 Status: Draft Visibility: Public
All Products Add New	97 Add Media Add Contact Form ● Visual Text Paragraph ▼ B I II II II II II II III III IIII IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Visionity, Public SEO: Not available Paddbility Cood
Store SettingsSupport	Timeline delay Preset for the song Who You Say I Am by Hillsong. This includes the exact delay used in the below video. Directions for	Submit for Review
 Profile Collapse menu 	use: After downloading the file, unzip the file and then upload it into your Strymon Timeline using a Midi cable and your Timeline editor.	Product image
		Set product image

Add a YouTube Video, Sound Cloud link or other link so that potential buyers can experience/hear your preset before committing to purchasing. To do so, click "Add Media" in the product description

Who You Say I Am - Timeline Delay Preset	
Permalink: https://guitarpresets.com/product/who-you-say-i-ame-delay-preset-2/	
Product description	
Add Media Add Contact Form	Visual Text
Paragraph \checkmark B $I \cong \Xi 46 \cong \Xi 2 ? \blacksquare Ш$	×
Timeline delay Preset for the song Who You Say I Am by Hillsong. This includes the exact delay	used in the below video. Directions for

Click "Insert from URL" on the left and then paste in your URL. Then click "Insert into product"

Actions	Insert from URL		×
Add media Create gallery	https://www.youtube.com/watch?v=m3w9OBbh5gY		
Create audio playlist Create video playlist	Link Text		
Product image			
Insert from URL			
		Insert into produc	t

The video or sound clip will then be embedded into the product page.

Next, scroll down to the "Product data" section. **Check the boxes for both "Virtual" and** "**Downloadable"**. Enter your price for the product, as well as any Sale Price (if you'd like).

Reports			
9] Media	Product data — Simple	product 🗸 🕑	Virtual: 🗹 Downloadable: 🖌
Products	🖋 General	Regular price (\$)	
All Products Add New	Inventory	Sale price (\$)	
Store Settings	Linked Products		Schedule
Support	Attributes	Downloadable files	Name 🛛 File URL 🖗
 Profile Collapse menu 			Add File
		Download limit	Unlimited (P) Leave blank for unlimited re-downloads.
		Download expiry	Never
		Commission	%

Then click on "Add File"

Product data — Simple	e product v	Virtual: 🖌 Downloadable:		$\land \lor \blacktriangle$
🖋 General	Regular price (\$)	5.99		
Inventory	Sale price (\$)			
Linked Products		<u>Schedule</u>		
Attributes	Downloadable files	Name 🛿	File URL 🛛	
		Add File		
	Download limit	Unlimited	٢	
		Leave blank for unlimited re-	downloads.	
	Download expiry	Never	٢	
		Enter the number of days be	fore a download link expires, or leave blank.	

Give the preset/product a descriptive name and then click on "Choose file" to upload the file.

Product data — Simple	product v	Virtual: 🗸 Downloadable: 🗸
🖋 General	Regular price (\$)	5.99
Inventory	Sale price (\$)	
Linked Products		Schedule
Attributes	Downloadable files	Name 🛛 File URL 🕑
		Who You Say I Am Timeline https://guitarpresets.com/\ Choose file Add File
	Download limit	Unlimited Leave blank for unlimited re-downloads.
	Download expiry	Never

Note: your preset file <u>must be a zipped file</u>. For example, if you are uploading a Timeline Delay preset, which is a .syx file, you must compress/zip it first and upload the .zip file.

Drag and drop your zip file or choose "Select Files". Then click "Insert file URL"

Choose f	file	×
Upload files	Media Library	
	Drop files to upload	
	or	
	Select Files	
	Maximum upload file size: 512 MB.	
		Insert file URL

Once you've uploaded the file, you'll see the File URL populated.

Note: you can Add multiple files by clicking the Add file button. This is useful if you'd like to include a readme file explaining the preset.

Product data — Simple	product 🗸 🔮	Virtual: 🗹 Downloadable: 🖌 🔨 🔺
🖋 General	Regular price (\$)	5.99
Inventory	Sale price (\$)	
Linked Products		Schedule
Attributes	Downloadable files	Name 🛛 File URL 🚱
		Who You Say I Am Timeline https://guitarpresets.com/\ Choose file Add File
	Download limit	Unlimited 😌 Leave blank for unlimited re-downloads.
	Download expiry	Never

Leave the rest of the settings as is in the Product data section.

Next scroll to the bottom and enter a Product short description. This is shown at the top of the product. Example below:

Product short description @	^	~ *				
Add Media Add Contact Form	Visual	Text				
Paragraph v B $I \cong \Xi$ 66 $\Xi \equiv \Xi $						
Don't want to go through the hassle of creating and fine tuning your own delay preset? Download this Timeline delay preset for Who You Say I AM and you'll be all set to go. BPM, delay type, tap division, repeats, modulation, Hipass filter, and other parameters are programmed in.						
P						

Next, on the right-hand pane, upload a product image and additional images (product gallery images, if applicable). Additionally, be sure to select a Product category (shown in the image below). This helps place your preset in the right category on the shop.

Note: if you don't see a category for the preset you are trying to sell, select the "Other Presets" category. Over time, Admins will be checking that category and then adding a unique/specific category for the pedal.



Other sections (shown below):

- Inventory you do not need to do anything here
- Linked products optional: you can put your other product upsells or cross sells here. For example, if you are selling a Timeline delay preset but also have another product that contains your entire timeline library of presets, that would be the upsell here (you'd need to already have that product published before putting it here). An upsell or cross sell linked product will be displayed to the potential customer during checkout, enabling you to potentially gain additional sales.
- Attributes you do not need to do anything here

Product data — Simple	product V	Virtual: 🗹 Downloadable: ✔	
🖋 General	Upsells	Search for a product	Ø
· involtory			
C Linked Products	Cross-sells	Search for a product	Ø

Before Submitting the product for review or publishing, click on the Preview button to see a draft of the product. You can then make any needed changes before submitting.

<u>Prior to submitting, please double check that you've uploaded the preset file and that there is a</u> <u>File URL populated</u>. Otherwise, the customer will not be able to automatically download the file after they've purchased it.

Publish	~ ~ *					
Save Draft	Preview					
Status: Draft						
Visibility: Public						
() <u>SEO</u> : Not available						
Y <u>Readability</u> : Good						
Submit for Review						

Once you've submitted, it will go to an Admin for review before going live. This is intended to eliminate Spam products. After a vendor has a few approved products, they will not need a manual review and can publish products directly without prior approval.

You can then see all of your products in the Products section on the left pane:

🖀 Guitar Presets 🕂 N	New							Howdy, Test Ve	endor 🔝
🚯 Dashboard	Products	Add New						Screen Option	ns 🔻
Proders	All Published	Pending Cornerstone content (0) Sort	ing					Search pro	ducts
Reports	Bulk actions 🗸	Apply All SEO Scores	✓ All Readabil	ity Scores 🗸 🗸	Show all product	types 🗸 🛛 Filter			1 item
9] Media		Name 😫	SKU \$	Price 单	Categories	Tags	Date 🚖	■ ÷ 2 ÷ € ÷	ant ÷
Products	0	Who You Say I Am Timeline Delay		\$5.00	Strumon Timeline		Last Modified		
All Products		Preset – Pending		40.00	Delay Presets		2023/09/19 at 1:45 pm	• • •	
Add New									
Store Settings		Name 💂	SKU 🌲	Price 🌲	Categories	Tags	Date 🔷	: * 🌶 *	÷ 🖻
Support	Bulk actions 🗸	Apply							1 item
🐣 Profile									

Orders/Sales

After you've created and uploaded your products, your work is limited, other than driving customers to your product. While you will likely get organic sales from customers browsing the Guitar Presets Marketplace, we recommend a more active approach by driving customers to your products via a YouTube Channel, Sound Cloud page, or other social media. You can copy the product URL and then include that in a YouTube video description or other site.

Once a customer purchases your preset, the Guitar Presets Marketplace automatically gives the customer a link to download the preset. No work is involved from you other than patting yourself on the back for a sale! That is the beauty of digital products with an automated fulfilment system.

Commissions/Fees

While there is no cost to you to post your products, Guitar Presets does pay for the website hosting, security, storage, domain services, payment gateway fees, and other costs. As a result, when you make a sale, the money first goes to Guitar Presets. Then on a defined schedule, you'll be paid out a commission for the sale, less a fee, which helps to keep the platform running. As an example, if you make a \$3 sale and your commission percent is 60%, then you would receive \$1.80 commission on it. \$1.20 would go to Guitar Presets, and some of that would go to payment and other fees. Your specific commission percent will be communicated to you upon vendor setup and is visible in your Store Settings (shown below).

🖀 Guitar Presets 🕇	New	Howdy, Test Ven
Dashboard		I sell Strymon Timeline delay presets as well as HX Stomp presets. Here is my YouTube channel or Sound Cloud link: wwwcom
Proders Orders		
Reports		
9; Media		
Products		Enter a public vendor profile that store customers will see.
↓† Store Settings	Vendor Email(required)	
 Support 		All notifications will be sent to this email address, including new orders and customer inquiries. Add multiple email addresses by separating them
👗 Profile		with a comma.
Collapse menu	PayPal Email	
		PayPal email account where you will receive your commission.
	Commission	Operation Image: Second state in the second st
	Timezone	UTC-4 Set vour local timezone.

Reports

There are two places you can view reports:

- Dashboard
- Reports tab

Dashboard:

This shows your net sales for the month as well as commissions. Since Guitar Presets only sells digital products, sections such as the low in stock, out of stock and products awaiting fulfillment are not applicable as digital products automatically are fulfilled/sent to the customer once payment is made.

☆ Guitar Presets + New						
🕐 Dashboard	Dashboard					
Proders	Sales Summary					
Reports		A	N N1/A			
9 Media	net sales this month		top seller this month (sold 0)			
Products	\$0.00	6	0 products			
Store Settings	commission this month		awaiting fulfillment			
Support	0 products		0 products			
👗 Profile						

Reports Tab:

Has more sales details and allows you to do custom reporting by changing the date filters. You can also export to a CSV file if you'd like to slice the data more in an analytics tool of your choice.

🖀 Guitar Presets 🕂 Na	ew Howdy,	Test Vendor 📗
🚳 Dashboard	Orders Stock	
n Orders	Sales by date Sales by product	
Reports ·		
91 Media	Year Last Month This Month Last 7 Days Custom: yyyy-mm-dd – yyyy-mm-dd Go	Export CSV
Products		
Store Settings	\$0.00 1	1.00
Support		
👗 Profile	\$0.00 net sales in this period	
Collapse menu		
	O orders placed	
	O items purchased	
	\$0.00	
	charged for shipping	
	\$0.00 total earned commission	
	\$0.00 total paid commission	

Where to go for Support Questions

For any support questions for your shop, you can either email

<u>guitarpresetsmarketplace@gmail.com</u> or click on the "Support" tab while signed into the site and submit your question there.

â	Guitar Presets	+ Ne	New Howe	dy, Test Vendor 📃
20	Dashboard		Support	
m	Orders		Here you can get support on any issues you may have.	
al	Reports		Please provide your support question below.	
93	Media			
	Products			
53	Store Settings			43
0	Support		Submit	
*	Profile			
0	Collapse menu			